**Process for Schools/School District to Apply for Peach Tax Credit Funds**

Step-by-Step Guide for Receiving Funds

1. The school/school district must submit an application on the GFPE Grant Portal indicating the projects for which the funds will be used. The school/school district will be allowed to apply the funding to three priority projects. The school/school district must set a fundraising goal for each priority project. The projects must be indicated on the application in order of priority (i.e., the order in which the school/school district would like to implement the projects). Projects must have an innovation focus in alignment with [GFPE’s definition of innovation](https://drive.google.com/file/d/1pAwrXhhqKck47W_vNNNCaAeuORWLux8v/view?usp=sharing).
2. The GFPE will send the school/school district monthly updates regarding their fundraising goal.
3. The applicant must select whether they prefer to receive funds incrementally (monthly) or once it reaches a fundraising goal for each priority project.
4. The school/school district will be responsible for tracking the outcomes of each project using the GFPE Evaluation Template.

Notes

* Parents can’t knowingly make a donation that would benefit their child.
* Schools/school districts may not use funds to reimburse for projects that are already being implemented.
* The priority projects must have a focus on innovation ([as defined by the GFPE](https://drive.google.com/file/d/1pAwrXhhqKck47W_vNNNCaAeuORWLux8v/view?usp=sharing)).
* Applicants must include the Peach Tax Credit fundraising plan and donor strategy in their application.
* If a school/school district does not meet the fundraising goal for the priority project(s), the school/school district must redistribute any raised funds to schools as innovation grants.

Application

1. What is your fundraising goal?
2. How many priority projects will you use Peach Tax Credit funds for? You may apply Peach Tax Credit dollars to a maximum of three priority projects.
3. In 300 words or less, please explain in detail your fundraising plan and donor strategy.
4. Please select whether the school/school district prefers to receive funds incrementally (i.e., on a monthly basis) or in a lump sum once a fundraising goal is met.

Priority Project 1

1. What is the cost for this project?
2. In 250 words or less, provide a brief description of the project you would like to implement. In your summary, please include:
	1. The total budget for the project;
	2. A description of the need;
	3. How you will use the Peach Tax Credit funds to address the need;
	4. An overview of who will be impacted by the program; and
	5. A description of any partners/partner organizations and how they will support the project, if applicable.
3. In 200 words or less, provide a description of the program activities. In you answer, please include:
	1. How can you ensure that, if awarded, you can implement the project immediately?
	2. Please describe the steps you will take during the grant year and how these steps will ensure your project is successfully implemented.
4. In 100 words or less, provide a description of the program outputs.
	1. Specifically, provide information on the type (grade level(s), subject area(s), etc.) and number of students, parents, faculty, and/or administrators the project will serve.
	2. Please explain why you selected the population the program will serve.
5. In200 words or less:
	1. Please tell us how this grant will produce measurable changes in the target population’s lives.
	2. Name at least two goals that will show measurable impacts to the target population (for example, 70% of third grader participating in the program will score 80% or higher on the science district benchmark).
	3. Provide a description of how you will evaluate the project’s effectiveness.
6. In 200 words or less, please explain how this program aligns with the GFPE’s [definition of innovation](https://drive.google.com/file/d/1pAwrXhhqKck47W_vNNNCaAeuORWLux8v/view?usp=sharing).
7. In 150 words or less, please describe a brief sustainability plan for how to you expand the program beyond Peach Tax Credit funding.
8. With which of the following Georgia Foundation for Public Education Priority Areas does your program align?
	1. Equitable opportunities for children in every community
	2. Students prepared for local workforce opportunities
	3. Students mastering grade-level literacy and numeracy
	4. Safe and healthy students
	5. In 150 words or less, please summarize how your program aligns with the GFPE Priority Area you selected above.

(Applicant must answer application questions for priority projects two and three, if applicable.)

Priority Project 2

1. What is the cost for this project?
2. In 250 words or less, provide a brief description of the project you would like to implement. In your summary, please include:
	1. The total budget for the project;
	2. A description of the need;
	3. How you will use the Peach Tax Credit funds to address the need;
	4. An overview of who will be impacted by the program; and
	5. A description of any partners/partner organizations and how they will support the project, if applicable.
3. In 200 words or less, provide a description of the program activities. In you answer, please include:
	1. How can you ensure that, if awarded, you can implement the project immediately?
	2. Please describe the steps you will take during the grant year and how these steps will ensure your project is successfully implemented.
4. In 100 words or less, provide a description of the program outputs.
	1. Specifically, provide information on the type (grade level(s), subject area(s), etc.) and number of students, parents, faculty, and/or administrators the project will serve.
	2. Please explain why you selected the population the program will serve.
5. In200 words or less:
	1. Please tell us how this grant will produce measurable changes in the target population’s lives.
	2. Name at least two goals that will show measurable impacts to the target population (for example, 70% of third grader participating in the program will score 80% or higher on the science district benchmark).
	3. Provide a description of how you will evaluate the project’s effectiveness.
6. In 200 words or less, please explain how this program aligns with the GFPE’s [definition of innovation](https://drive.google.com/file/d/1pAwrXhhqKck47W_vNNNCaAeuORWLux8v/view?usp=sharing).
7. In 150 words or less, please describe a brief sustainability plan for how to you expand the program beyond Peach Tax Credit funding.
8. With which of the following Georgia Foundation for Public Education Priority Areas does your program align?
	1. Equitable opportunities for children in every community
	2. Students prepared for local workforce opportunities
	3. Students mastering grade-level literacy and numeracy
	4. Safe and healthy students
	5. In 150 words or less, please summarize how your program aligns with the GFPE Priority Area you selected above.

Priority Project 3

1. What is the cost for this project?
2. In 250 words or less, provide a brief description of the project you would like to implement. In your summary, please include:
	1. The total budget for the project;
	2. A description of the need;
	3. How you will use the Peach Tax Credit funds to address the need;
	4. An overview of who will be impacted by the program; and
	5. A description of any partners/partner organizations and how they will support the project, if applicable.
3. In 200 words or less, provide a description of the program activities. In you answer, please include:
	1. How can you ensure that, if awarded, you can implement the project immediately?
	2. Please describe the steps you will take during the grant year and how these steps will ensure your project is successfully implemented.
4. In 100 words or less, provide a description of the program outputs.
	1. Specifically, provide information on the type (grade level(s), subject area(s), etc.) and number of students, parents, faculty, and/or administrators the project will serve.
	2. Please explain why you selected the population the program will serve.
5. In200 words or less:
	1. Please tell us how this grant will produce measurable changes in the target population’s lives.
	2. Name at least two goals that will show measurable impacts to the target population (for example, 70% of third grader participating in the program will score 80% or higher on the science district benchmark).
	3. Provide a description of how you will evaluate the project’s effectiveness.
6. In 200 words or less, please explain how this program aligns with the GFPE’s [definition of innovation](https://drive.google.com/file/d/1pAwrXhhqKck47W_vNNNCaAeuORWLux8v/view?usp=sharing).
7. In 150 words or less, please describe a brief sustainability plan for how to you expand the program beyond Peach Tax Credit funding.
8. With which of the following Georgia Foundation for Public Education Priority Areas does your program align?
	1. Equitable opportunities for children in every community
	2. Students prepared for local workforce opportunities
	3. Students mastering grade-level literacy and numeracy
	4. Safe and healthy students
	5. In 150 words or less, please summarize how your program aligns with the GFPE Priority Area you selected above.